

Compliance Assistant

London

Perm, Full Time

Start Date: ASAP

Specific Responsibilities:

- To keep up to date regarding knowledge of Bermuda, European and UK law (including Lloyd's), regulations and corporate governance requirements relevant to the operation of the UK companies.
- To assist in advising the business on compliance related queries as well as design and provide training as appropriate.
- To assist in the monitoring and design of corporate governance, regulatory and legal policies, procedures, systems, controls and checks to identify and mitigate risk.
- To assist in the monitoring and conducting of intermediary fitness reviews on proposed and existing intermediaries, including the implementation and maintenance of the records for standard market Terms of Business agreements ("TOBA").
- To ensure regulatory filings/renewals are made on a timely basis to the PRA, FCA and other regulators, including renewal of regulatory memberships.
- To assist the LUK Company Secretary as directed in relation to company secretarial duties for the UK companies and their sub committees.

Skills & Requirements:

- Educated to a good level.
- Experience in an insurance regulatory compliance environment in a London market company, a Lloyd's underwriting agent or in a regulatory organisation is desirable.
- Ability to work to tight deadlines.
- Team player and flexible.
- Strong analytical and organisational skills.

Lancashire Values

- **L**eadership, exhibiting passion and commitment in all aspects of Lancashire life and inspiring others to do the same, we are
- **A**spirational, aspiring to deliver a superior service for our clients, ourselves and our business partners, we are
- **N**imble in our decisions, actions and business processes, we are
- **C**ollaborative, valuing teamwork and a diversity of skills and experience and sharing in our success, and we are
- **S**traightforward in conducting our business in an accountable, open, honest and sustainable way.

How to Apply

Please e-mail your CV and a covering letter including your salary expectations, notice period and availability to interview to HR@lancashiregroup.com